



City of Albuquerque

Legislative File Number EC-05-10 (version 1)

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# City of Albuquerque

**Martin Chavez, Mayor**  
**Interoffice Memorandum**

**27 October 2005**

Purchasing Activity Reports - Fiscal Year 2006, 1<sup>st</sup> Quarter (1 July 2005 through 30 September 2005)

# City of Albuquerque

**Martin Chavez, Mayor**  
**Interoffice Memorandum**

**27 October 2005**

**The following is submitted for Council's consideration:**

As required by Section 5-5-7(E), (1) and (2) of the Public Purchases Act, the City's Central Purchasing Office is required to submit quarterly reports to the City Council:

- Summarizing all procurement transactions (excluding noncompetitive disbursements) of goods, services and construction in excess of \$10,000 that are required to be procured through the Purchasing Division; and
- Identifying all contracts and subcontracts for professional/technical services for the reporting period.

In January of this year the new automated reporting system was presented to Council and Council staff. In lieu of a quarterly report as has been done in the past the new automated reporting system provides on demand, real-time reporting of the various procurement transactions/activities required by the Public Purchases Act.

Recommended:

Reviewed as to form:

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Sandy Doyle, Director  
Department of Finance &  
Administrative Services  
Purchasing Activity Report  
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Fiscal Year 2006, 1<sup>st</sup> Quarter

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Robert M. White  
City Attorney

Recommended:

Recommended:

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James B. Lewis  
Chief Administrative Officer

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Gail D. Reese  
Chief Financial Officer